

“As a Christian school, we value each child as special and unique in the sight of God and, through the love, challenge and opportunities we offer, enable them to develop as confident, caring and successful young people within our ‘safe haven’.

Shalfleet Church of England Primary School
FULL GOVERNING BODY MEETING

Membership: Lisa Nicolson (Acting Headteacher), David Bevington, Carla Bradshaw, Charles Bralee, Louise Collins, Debs Downer, Debbie Lutas, Nikki Morris, Claire Nerval, Sarah Peach, Pamela Rose.

Minutes for the meeting on Thursday, 10th September 2009 at 1800 at the school

Present: Carla Bradshaw, Louise Collins, Debs Downer, Debbie Lutas,
Nikki Morris, Claire Nerval, Lisa Nicolson, Pam Rose.

Absent: David Bevington, Sarah Peach

In attendance: Jane Lewis (Clerk), Andrew Wenden (observing)

1.1 Welcome and Apologies: David Bevington, Sarah Peach

1.2 Election of Chair, Vice Chair and Treasurer

Due to the possible federation, Terms of Office were agreed to be one year.

Nomination for Chairperson – Carla Bradshaw No other nominations

Proposed by Debbie Lutas, seconded by Claire Nerval and agreed by all Governors in attendance.

Carla Bradshaw proceeded to Chair the meeting.

Nomination for Vice Chairperson – Nikki Morris

There were no other nominations

Proposed by Debs Downer, seconded by Pam Rose. All Governors attending were in agreement and the nominees accepted the positions.

1.3 Membership of Governing Body (List attached)

There are currently 2 vacancies for Parent Governors and an election is in progress.

Fiona Thorpe has been appointed as Associate Member on a one year term of office.

It was agreed that she should receive Agendas and Minutes of Full Governors' Meetings.

1.4 Review of Committees and Responsibilities

The Head and Chair can attend any Committee meeting

Standards & Achievement / Quality of Provision

Chair – Nikki Morris

Pam Rose

Claire Nerval

Sarah Peach

The above Committees will meet jointly.

Leadership & Management

Chair – Carla Bradshaw
Charles Bralee
(new parents)

Community & Partnerships

Chair –
Nikki Morris
Debs Downer
Debbie Lutas
Louise Collins

Performance Management

Chair – David Bevington
Louise Collins
Charles Bralee

Appointments

Carla Bradshaw
Nikki Morris
David Bevington
Debs Downer
Louise Collins

SIAS

David Bevington
Pam Rose
Louise Collins

Travel Plan

Fiona Thorpe
Pam Rose

Responsibilities

Informal Links

Pre-school – David Bevington
Reception - Debs Downer
Year 1 - Louise Collins
Year 2 - Nikki Morris
Year 3 - Pam Rose
Year 4 - Sarah Peach

Formal Links

Literacy – Louise Collins
Numeracy – Pam Rose
Learning Led Curriculum – new parent
Modern Foreign Languages – Carla Bradshaw
ICT - Nikki Morris
Early Years Foundation Stage – Carla Bradshaw
Health & Safety – Charles Bralee
Inclusion /SEN/ GFT – Nikki Morris
Sport & Exercise – Nikki Morris
Community Cohesion – Debs Downer
Development - Jane Lewis

Terms of Reference will be available to reviewed at the first committee meetings.

1.5 School Reorganisation

The Consultation Evening took place on Monday, 7th September at Shalfleet Primary School was attended by 15 Governors and Parents. Keith Simmonds was in attendance and the meeting was led by Carla Bradshaw and Kevin Shaw.

Instrument of Federation

Following a suggestion at the Consultation meeting, a sentence had been added to explain the procedures for changing the Instrument.

Instrument of Government

The Chair reported that Yarmouth Governors had expressed a wish to delete the numbers of

Parent and Foundation Governors appointed by each school. After some discussion it was agreed that Shalfleet Governors preferred to keep the figures in. The Chair would endeavour to find out the legal situation.

Action – Chair

The Governing Body propose to accept the Instrument of Federation and Instrument of Government as they stand, with the Federation of Shalfleet CE Primary School and Yarmouth CE Primary School starting from 1st September 2010.

Proposed by Charles Bralee, seconded by Nikki Morris and agreed unanimously by all Governors present.

A letter, signed by the Chairs of both schools, with both Instruments would be forwarded to the Diocese, LA, and DCSF for approval.

There would be a consultation meeting for staff and governors of both schools at Shalfleet Primary School on 6th October from 4 – 5 pm.

1.6 Any Other Business

CRB checks The Clerk reported that all but 2 governors had now been checked.

Policy The Accessibility Policy had been reviewed and was recommended to the Governing Body.

Proposed by Carla Bradshaw, seconded by Claire Nerval and agreed by all Governors present.

1.7 Dates of next meetings Full Governing Body

Wednesday 14th October 2009 at 1800

Community & Partnerships	Weds 16 th Sept at 1.30
Standards & Achievements/Quality of Provisions	Thurs 22 nd Sept at 6
Leadership & Management	Fri 2 nd October at 9.30 am
School Travel Plan	Weds 23 rd September

The meeting was followed by information on the new Ofsted guidelines and changes to the SEF, given by the Headteacher.

The meeting ended at 8.05 pm

